

**WERNERSVILLE BOROUGH  
BOROUGH COUNCIL MEETING  
March 1, 2023**

**MEMBERS PRESENT:**

**DAVID LATINO, PRESIDENT  
JIM SWARTZ, VICE PRESIDENT  
ROB GORDON  
LINDA DAPCIC-ANGST  
JIM PIERCE  
LINDA PALM**

**ALSO PRESENT:**

**MAYOR, MELISSA DEAN  
MICHAEL GOMBAR, SOLICITOR  
DEBRA PIERCE, SECRETARY  
JENNIFER VELEZ, ASSISTANT SECRETARY  
CHIEF MATTHEW HOOK, SOUTH HEIDELBERG POLICE DEPT.  
KEN FULMER, GVC  
GLENN BERTOLET, KRAFT CODE SERVICES  
DANIEL GRIFFE, ROADMASTER**

**ABSENT:**

**KEEGAN WORLEY  
JARED RENSHAW, WESTERN BERKS FIRE DEPARTMENT**

D. Latino called the Wernersville Borough Council Meeting to order at 7 pm.

Motion made by J. Pierce to approve the minutes from the February 1, 2023 Council Meeting.  
J. Swartz seconded and carried unanimously.

**Visitors:**

Burl Werner, 256 Krick lane, South Heidelberg Township  
Joseph Miller, 143 Beckley St

**Burl Werner:** Mr. Werner came in to follow up with Council on the property at 26 W Washington St. Glenn Bertolet from Kraft Code informed Mr. Werner that the property has been sold and the new owner is working to get permits to make sure that everything is in compliance.

**Joseph Miller:** Mr. Miller spoke to Council about the condition of his property at 143 Beckley St. He is in the process of cleaning up the property and would like Council to consider a reduction of his fines. Council explained that the fines are up to Judge Young.  
Glenn Bertolet from Kraft Code will check the property and report back to Council. Motion made by J. Pierce to authorize M. Gombar to send a letter to Judge Young to request a fine reduction IF G. Bertolet informs Council that the property has been cleaned up to achieve

compliance with the applicable Borough ordinances. Motion seconded by J. Swartz and carried unanimously.

**Police Report:** Written Report Submitted. 329 calls for the Month of February. 63 calls were in the Borough. 32 citations were issued at the West end of town last month. Council and the Mayor congratulated Chief Hook on his recent promotion to the Police Chief position and emphasized their continued support for him and the Police Department.

**Fire Report:** Written Report Submitted. 75 Calls for the month of February. 4 calls were in the Borough.

**Western Berks Ambulance:** Written report submitted. 44 calls for the month of February. 8 calls for Phoebe Berks.

**Wernersville Public Library:** Written Report submitted.  
Leigh-Anne informed Council that her last day with the Wernersville Library will be March 17, 2023.

**Engineer Report:** Written report submitted.

**West Ridge Suites:** Nothing to Report.

**Bachman Roofing Land Development 208 W. Penn Ave.:** Nothing to Report.

**Stone Ridge Subdivision:** See memo to C2C responding to their email request on Feb. 22, 2023 regarding conditions.

**MS4 Waiver Process:** DEP has denied the waiver. Still waiting for detailed explanation. Council directed M. Gombar so send a letter to DEP requesting the response because the deadline for installation of the required stormwater facility of September 30, 2023 is approaching.

**Penn Ave. Pedestrian Crosswalks:** Council discussed which crosswalks they would like to consider adding on Penn Ave. Motion made by D. Latino to add all 5 crosswalks discussed at (1) Penn Ave. and Pearl St., (2) Penn Ave. and Walnut St., (3) Penn Ave. and Pine St. and Furnace Rd., (4) Penn Ave. and South Reber St., and (5) Penn Ave. and Laurel St.. Motion seconded by J. Swartz. D. Latino, J. Swartz and L. Dapcic-Angst voted in favor while R. Gordon, J. Pierce and L. Palm voted in opposition. Due to a 3-3 tie vote, Mayor Melissa Dean voted in the affirmative to install the crosswalks on Penn Ave and the motion was carried. GVC will prepare sketches and submit to PENNDOT for approval prior to the Borough purchasing any materials and equipment.

**Zoning and Building Enforcement Report:**

4 Permits were issued, 12 zoning issues and 5 property maintenance issues.  
Glenn Bertolet will be meeting with the CDL company about 600 E Penn Ave on Monday to discuss their plans.

**Public Works:** Written report submitted.

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D. Griffe spoke to Council about renting the street sweeper for 2 weeks, which would enable them to clean the streets and also clean out catch basins. Motion made by J. Pierce to allow D. Griffe to rent the sweeper for 2 weeks, not to exceed \$2650 per week. Motion seconded by R. Gordon and carried unanimously.

**Mayor's Report:** Mayor Dean read a short statement and presented a small token of appreciation to Chief Matt Hook.

**Council's Report:**

**Jim Pierce:** Mr. Pierce told Council that he will be looking into the Technology improvements that the Borough needs to put into place (emails, google docs, etc) for review at next month's meeting. Leigh-Anne (Library) brought up the possibility of including security cameras in the building (library, Multi purpose room, etc).

**Jim Swartz:** Mr. Swartz told Council that he has been in contact with James Klinger, 38 W Penn Ave. D. Latino suggested that Mr. Swartz recommend that Mr. Klinger put the house up for sale.

Motion made by R. Gordon to authorize our Public Works department to clean up the property (overgrowth, junk, etc) and place a Lien against the property for costs incurred. Motion seconded by L. Palm and carried unanimously.

**Dave Latino:** Mr. Latino discussed with Council his thoughts about having a workstation/laptop at the garage. Also, he would like to start looking at shirts/uniforms for Public Works.

Mr. Latino would also like to go over and update the Employee Handbook. J. Pierce, L. Dapcic-Angst and R. Gordon will work together to revise and update the Employee Handbook with the assistance of the Solicitor.

**Solicitor's Report:** Written report submitted.

**EMC Intermunicipal Agreement with LHT:** Motion made by L. Dapcic-Angst to enact a resolution to authorize entering into an Intermunicipal Agreement with Lower Heidelberg Township regarding the Emergency Management Coordinator, at \$650 per month, for a one year contract. Motion seconded by J. Swartz and carried unanimously.

**EMC Borough Liaison:** Motion made by L. Palm to appoint Mayor Melissa Dean to be the liaison to the EMC (see section 3 of the Intermunicipal Agreement). Motion seconded by J. Pierce and carried unanimously.

**Executive Session:** executive session requested to discuss personnel issues. No action will be taken.

**Old Business:**

None

**New Business:**

**CW Youth Baseball:** Motion made by J. Pierce to allow CW Youth Baseball to use the Ball Field from March 26, 2023 to June 25<sup>th</sup>, 2023. They will provide a porta-potty and a copy of insurance. Motion seconded by J. Swartz and carried unanimously.

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**SHT Police Department:** The Police is holding a meeting on March 20<sup>th</sup> at 7 p.m. at the SHT Building to discuss feedback from the municipalities so we can continue to improve our services.

**Berks County Tax Collection Committee:** Motion made by J. Pierce to adopt a resolution appointing Keegan Worley, Wernersville Borough, as the Primary delegate and Gloria Grim, Robesonia Borough, as the Alternate delegate for the Berks County Tax Collection Committee. Motion seconded by R. Gordon and carried unanimously.

**Monthly Bills:** Motion made by J. Swartz to approve the bill list and bills previously paid to avoid penalty. L. Palm seconded and carried unanimously. J. Pierce abstained.

**Balance Sheet:** Motion made by L. Palm to accept the Balance Sheet. R. Gordon seconded and carried unanimously. J. Pierce abstained

**Next Council Meeting:** Wednesday, April 5, 2023 at 7pm.

Motion made by L. Dapcic-Angst to adjourn meeting at 8:15pm. Motion seconded by J. Pierce and carried unanimously.

Executive Session was held to discuss a personnel matter. No action taken.

Attest:

Borough Secretary